



Government Degree College Anantnag

Khanabal, Anantnag – 192101 (J&K)



Website: www.gdcboysang.ac.in

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NAAC ACCREDITED GRADE "A" (CGPA:3.03)

ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

of the

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

for the

Academic Session

2014-15

The Annual Quality Assurance Report (AQAR) of the IQAC

Part - A

AQAR for the year (for example 2013-14)

I. Details of the Institution

1.1 Name of the Institution	<input type="text" value="Government Degree College Anantnag"/>
1.2 Address Line 1	<input type="text" value="Government Degree College Anantnag"/>
Address Line 2	<input type="text" value="Khanabal"/>
City/Town	<input type="text" value="Anantnag"/>
State	<input type="text" value="Jammu and Kashmir"/>
Pin Code	<input type="text" value="192101"/>
Institution e-mail address	<input type="text" value="principal@gdcboysang.ac.in"/>
Contact Nos.	<input type="text" value="Tel: 01932-222308,
Fax: 01932-223509"/>
Name of the Head of the Institution:	<input type="text" value="Prof. (Dr.) M. Y. Peerzada"/>
Tel. No. with STD Code:	<input type="text" value="91-1932-222308"/>
Mobile:	<input type="text" value="91-9419005803"/>
Name of the IQAC Coordinator:	<input type="text" value="Mr. Mohd. Maqbool Pala"/>
Mobile:	<input type="text" value="08716013400"/>
IQAC e-mail address:	<input type="text" value="iqacgdcang@gmail.com"/>
1.3 NAAC Track ID	<input type="text" value="JKCOGN12502"/>

OR

1.4 NAAC Executive Committee No. & Date:

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1.5 Website address:

www.gdcboysang.ac.in

Web-link of the AQAR:

<http://www.gdcboysang.ac.in/IQAC/AQAR 2014-15.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	76.50	2005	5 years
2	2 nd Cycle	A	3.03	2012	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

27-03-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR **2013-14 submitted to NAAC on 20 -12-2018** (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University

State Central Deemed Private

Affiliated College

Yes No

Constituent College

Yes No

Autonomous college of UGC

Yes No

Regulatory Agency approved Institution

Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education Men Women

Urban

Rural Tribal

Financial Status

Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

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1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

University of Kashmir, Srinagar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (Specify)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="-"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="08"/>

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2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders:

No.

03

Faculty

01

Non-Teaching Staff Students

01

Alumni

01

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

09

International

1

National

-

State

2

Institution Level

6

(ii) Themes

- Seminar on "World Red Cross Day"
- Three days workshop on 'Disaster Preparedness for Risk Reduction'.
- Two days seminar on AIDS.
- Extension Lecture on 'Islamic Microfinance – Solution to Poverty'.
- Seminar on 'Tobacco & Drug Addiction'.
- Seminar on 'Drug Addiction and Drug Abuses.'
- Workshop on 'Communication and Personality Development'.
- Inter-college Extempore
- Programme on "Use of Information and Communication Technology (ICT) for Higher Education"

2.14 Significant Activities and contributions made by IQAC

Besides regulating various academics, administrative, sports and extra-curricular activities of college the significant contributions of IQAC surfaced after the state was badly hit by floods. The main actions taken by IQAC to bring the college back on track are as follows:

1. After the flood waters receded the IQAC surveyed the total damage caused to the college infrastructure.
2. Accordingly, IQAC proposed demolition, renovation and up-gradation of the buildings according to the loss suffered.
3. The loss of chemicals and equipments were documented and proposal for purchase of new chemicals/equipments was approved by IQAC.
4. IQAC carried out the college cleanliness drive at war footing basis for earliest restoration of class work.
5. IQAC proposed drafting of teaching material in the form of notes to be given to students to make up for the lost time and remedial classes were organized.

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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

S. No	Plan of Action	Achievements
1	Introduction of new courses/programmes	<ul style="list-style-type: none"> Introduced BBA as programme and Geology as course. Got approval from affiliating university for introducing mass communication, social work and clinical biochemistry
2	Digitization	<ul style="list-style-type: none"> Online admission started in two subjects Internet Access to library and departments through wi-fi
4	Teaching-Learning	Monitoring cell was established for monitoring teaching - learning on daily basis, examination and syllabus completion.
5	Human Resource Development	Student Development: <ul style="list-style-type: none"> Induction with students was conducted. Programme on career counselling was organized by JKCRD Computer literacy programme was carried out for students. Research exposure to students. Campus placements through UDAAN. Electronic Voter Machine 'EVM' training to NSS volunteers through district administration who in turn trained others.
		Faculty Development <ul style="list-style-type: none"> Participation in National Seminar (04 members), State level seminar (02 members), Orientation programme (01), Refresher course (04 members) National level paper presentation- 1 faculty. Resource persons- 4 faculty HRD programme for all faculty members
		Staff Development <ul style="list-style-type: none"> Induction programme carried out with staff. Awareness on SVEEP to college students and staff members by NSS volunteers. Computer literacy workshop for staff.
8	Infrastructural Development	<ul style="list-style-type: none"> CCTV cameras were installed in the campus. Augmentation of laboratories in physics, chemistry and biotechnology department. Establishment of ATM in college campus Got Mini-press for college & online UPS for BCA & office Audio-Visual centre was inaugurated in Dept. of Botany

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9	Co-curricular activities	<ul style="list-style-type: none"> • College Road Race and Cycle Race conducted • Friendly cricket match between college vs Seligam. • Inter-college badminton tournament was organized. • Inter-college cricket match was organized. • Inter-college football match was organized.
10	Extra-curricular Activities	<ul style="list-style-type: none"> • Seminar on "World Red Cross Day" • Workshop on 'Disaster Preparedness for Risk Reduction'. • Two days seminar on AIDS. • Extension Lecture on 'Islamic Microfinance – Solution to Poverty'. • Seminar on 'Tobacco & Drug Addiction'. • Workshop on 'Communication & Personality Development' • Inter-college Extempore
10	Fulfilling societal responsibilities	<ul style="list-style-type: none"> • Blood donation camp organized by NSS. • Campus cleanliness drive conducted • Plantation drive • Awareness on Systemic Voters Education and Electoral Participation (SVEEP) to college students and staff members by NSS volunteers. • The college provided to the District Election Officer all possible help and facilities for smooth conduct of Parliamentary elections 2014.
11	Research and related Activities	<ul style="list-style-type: none"> • motivated faculty to submit proposals to funding agencies like DST etc for conduct of research and other related activities

***Academic calendar attached as Annexure 1**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body **College Advisory Committee**

Provide the details of the action taken

The college does not have any statutory body as such but the college has an advisory committee that has been empowered to approve the annual AQARs and all the activities of IQAC are scrutinized by the committee before implementation.

Part - B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	4	01		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				01
Others				
Total	04	01		01
Interdisciplinary				01
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

At present the college offers a no. of subjects at UG level to provide flexibility and to pave way for CBCS is transiting from annual to semester system from ensuing session.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	5

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

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1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, syllabus revision is done after BOGUS meeting conducted by University of Kashmir

1.5 Any new Department/Centre introduced during the year. If yes, give details.

BBA, Geology

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35 + 2 = 37	20	15	01 (Principal)	01 (Librarian)

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	117	-	-	-	-	-	01(PTI)	01	118

2.4 No. of Guest and Visiting faculty and Temporary faculty -

-

84 + 04 (Court Order) = 88

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	4	2
Presented papers	03	13	
Resource Persons		-	4

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2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Conventional teaching method is supplemented with modern ICT tools.
- Regular lab/field visits of students.
- Students are encouraged to take up projects.
- To enrich the knowledge base of teachers, the college conducted Extension Lecture series for faculty.

2.7 Total No. of actual teaching days during this academic year

157

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college doesn't have autonomy with regard to examination/evaluation as it is under control of affiliating university. However the institution provides feedback to the university from time to time and that in turn have initiated following reforms.

Examination: Mid-term Examination introduced. Continuous assessment is done by way of class tests/quizzes/presentations etc on completion of each unit of the syllabus,

Evaluation: For timely declaration of results, the evaluation process has been decentralized by the affiliating university and our institution has been designated as an evaluation centre. Further to ensure evaluation process, the students can have the photocopies of their answer scripts on demand from the Evaluation Centres.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

06

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

79%

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2.11 Course/ Programme wise distribution of pass percentage :

Class	Title of the programme	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
Ist year	BA	1279	0.2	12.4	35.0	3.4	51.1
	B.Sc	626	0.8	19.2	25.2	0.4	45.6
	B Com	312	0.0	2.9	22.4	1.6	26.9
	BCA	51	2.0	39.2	0.0	0.0	41.2
	BBA	01	0.0	100	0.0	0.0	100
IInd year	BA	908	1.0	17.0	32.2	2.0	52.1
	B.Sc	453	1.1	34.9	29.6	0.0	65.6
	B Com	203	0.0	12.3	37.9	2.0	52.2
	BCA	40	5.0	40.0	20.0	0.0	65.0
IIIrd Year	BA	1051	0.1	4.1	49.3	11.9	65.4
	B.Sc	427	0.0	19.4	59.5	0.0	78.9
	B Com	288	0.0	3.5	60.8	16.7	80.9
	BCA	36	0.0	16.7	44.4	0.0	61.1

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- ✓ Regular evaluation of course completion and examinations carried out through Monitoring Committee.
- ✓ The limitations that surface from the analysis of feedback provided by the students are viewed seriously and accordingly actions are taken to improve teaching -learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	-
HRD programmes	37 (Use of ICT in Higher Edu.)
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	3
Others	37 (extension lecture series)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	34	41	04	46 (LFE)
Technical Staff	01	02	-	07(Skilled LFE)

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages faculty to apply for major/minor projects. Faculty members are allowed to participate in conferences and workshops. A research committee has been created by institution to monitor and evaluate the projects. Research aptitude is instilled in students through various field/ lab visits and small projects. Research Committee constituted to promote inter-disciplinary research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	26	2	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

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3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	CSIR	-	07 Lakhs
Total	-	-	-	07 lakhs

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from - NA

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other

3.10 Revenue generated through consultancy

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3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	3
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

4

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year- **NIL**

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Ph. D. Guides

Registered students

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University / college level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness programmes on various matters of societal importance through programmes like cleanliness drive, plantation drive, AIDS awareness, gender sensitization etc.
- Blood donation camp organised
- Disaster management and preparedness workshop organised after deluge.
- SVEEP/EVM training to the staff and students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	31.25 acres	-	-	-
Class rooms	36	-	-	36
Laboratories	16	-	-	16
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	8.74 lakh 2.71 lakh	College funds State Govt.	-
Others	-	-	-	-

4.2 Computerization of administration and library

<ul style="list-style-type: none"> ➤ Admission process made online. ➤ Library automation upgraded from KOHA I to KOHA II
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	54152	22651970	500	218237	54652	22870207
Reference Books	3209	1548965	55	40745	3264	1589710
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	N-List	-	-	-	N-List	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	140	118	130	-	-	4	11	7 (Library)
Added	00	00	00	00	00	00	00	00
Total	140	118	130	-	-	4	11	7 (Library)

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- ICT training for students and faculty members.
- Internet Access to library and departments through wi-fi

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.28 lakhs
ii) Campus Infrastructure and facilities	0.97 lakhs
iii) Equipments	0.14 lakhs
iv) Others	0.26 lakhs
Total :	1.65 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student counseling through induction programmes.
- Career counseling
- Financial support by various scholarships

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5.2 Efforts made by the institution for tracking the progression

Annual alumni meet are held for tracking of student progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1734	459	-	-

(b) No. of students outside the state

21

(c) No. of international students

-

Men

No	%
5367	95.8

Women

No	%
237	4.23

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
5501	41	49	715	-	6315	4887	37	33	647	-	5604

Demand ratio

1:1 (Gen)
1.98:1(BCA)

Dropout %

8.67

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College provides study material to students for various administrative exams like KAS, IAS etc.,.

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations

NET

-

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

-

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5.6 Details of student counseling and career guidance

- Students are guided through career guidance cell of college.
- Annually campus placements are done through UDAAN
- Felicitation of Prime Minister Scholarship Scheme
- Entrepreneurship development programmes.

No. of students benefitted

257

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	159	107	

5.8 Details of gender sensitization programmes

- Gender sensitization is carried out through various debates and seminars organised by College NSS.
- Separate reading rooms for boys and girls were established.
- Participation of faculty in seminar on Contemporary Women's Writing: Trends and Issues"

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

60

National level

3

International level

-

No. of students participated in cultural events

State/ University level

20

National level

-

International level

-

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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	435	501430
Financial support from government	1224	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Grievances redressed

1. Laboratory upgradation.
2. Remedial classes.
3. Drinking facility.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

To orient with the realization of “The self” and to equip with the passion for service unto creation

MISSION:

- a. To equip the clientele with meaningful skills for an enviable approach to life.
- b. To work in the direction of achieving autonomy with respect to course selection, evaluation and administration.
- c. To keep the academic and the non-academic faculty abreast with the changing trends vis-à-vis professional expertise.
- d. To create conditions and building infrastructure to enable “the institution with a potential for excellence” to become a deemed university in the near future.
- e. To focus on societal development, research and extension viable to the contemporary issues.

6.2 Does the Institution has a management Information System

- This institution has a well organized framework of various committees that function in a coordinated manner to facilitate the smooth teaching and learning system. Head of institution is the nodal officer at the apex, who has final say in all the institutional affairs.
- Communication at various levels is made in the form of letters and notices. Notice boards are placed all around the campus for student perusal . Besides, various departments and administrative office are connected by LAN system.
- The college has partially adopted the online admission system as per the direction of Higher education.
- The institution is committed in preserving its achievements through newsletters. Any information pertaining to public is advertised through local dailies.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The institution is committed to follow the syllabus drafted by Kashmir University. However different faculty members contribute from time to time towards curriculum development by being active members of BOGUS, which finalizes the syllabus of various courses after incorporation of suggestions given by members.
- Further, at the time of delivering each faculty member augments the prescribed syllabus by means of ICT tools and other practices unique to each teacher.
- The institution also proposes to incorporate skill based courses in the curriculum.

6.3.2 Teaching and Learning

IQAC assures the smooth and efficient teaching and learning process by facilitating the departments in providing teaching space and well equipped laboratories. Use of Audio visual aids and ICT aid has been promoted by IQAC. Power point presentations, field visits, remedial and tutorials for weaker students are in regular practice in the college..

6.3.3 Examination and Evaluation

- Examinations are prerogative to the affiliating university. Evaluation of students is regularly carried out through Monitoring/Examination committee in the form of midterm examinations, assignments, assessments, internal practicals. Final practical exams are conducted by faculty members from university and other colleges. Final theory exams are carried out by the university of Kashmir.
- College evaluation committee facilitates final evaluation of answer scripts. The students can have the photocopies of their answer scripts on demand from the Evaluation Centres

6.3.4 Research and Development

IQAC has framed a research committee to carry out the research related activities specifically. Faculty members are encouraged for career progression by going for Higher education. Different members have published a number of quality research papers and books. Faculty members are routinely allowed to participate in orientation programs / refresher courses/ workshops. Research exposure is also provided to the students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library automation software was upgraded from KOHA 1 to KOHA 2.
- Installation of fully functional audio-visual facility and wireless network facilities.
- Information communication technology (ICT) is being used partially in managing every sphere of college.
- Fully functional auditorium, seminar hall and audio-visual center.
- Browsing centre facility for students and teachers.
- Large scale infrastructural development drive was carried out all around the college after the deluge.
- Laboratories in various departments were re-established.
- Landscaping of college was carried out fully after the destruction caused by floods.

6.3.6 Human Resource Management

- Different committees are framed in the beginning of academic year and faculty members are free to choose their committees as per their interest so as to fully harness their potential.
- Non-permanent faculty members are equally important for smooth functioning of institution. These are appointed through recruiting body.
- Faculty members have been allowed/encouraged to enrich their teaching learning skills through orientation programmes and refresher courses.
- Computer learning and ICT trainings have been organized routinely for enrichment of various staff members.

6.3.7 Faculty and Staff recruitment

- Faculty and staff recruitment is outside the powers of college. However, college through IQAC has provided the recruiting agency (Jammu & Kashmir Public Service Commission).
- Non- permanent faculty are recruited every year to ensure smooth teaching learning process.
- However, the recruitment of helping staff (LFE) is through the Principal of College.

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6.3.8 Industry Interaction / Collaboration

- Each year the Career counselling cell of college organises the campus placement drive by UDAAN programme.
- For students field visits and laboratory tours, departments like biotechnology, zoology , geography have time to time collaborated with various govt. and non-govt. organisations like sericulture department, SKUAST (Sher-e-Kashmir University of Agriculture Sciences and Technology), university of Kashmir .
- However, institution lack any formal MoU so far.

6.3.9 Admission of Students

- Online admission is process was initiated.
- IQAC, through Admission committee ensures that the admission process is accomplished in stipulated time frame allotted by the recognising university.

6.4 Welfare schemes for

Teaching	1.General Provident Fund 2.NPS 3.State life insurance
Non teaching	1.General Provident Fund 2.NPS 3.State life insurance
Students	1. Various types of Scholarships 2. Hostel facility at subsidized rate

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

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6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	No	
Administrative	Yes	Higher Education Dept.	Yes	Principal through various committees

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

On the recommendations of the affiliated colleges, the university has introduced Mid-term exams as an examination reform

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such efforts in place

6.11 Activities and support from the Alumni Association

Alumni meets are conducted annually where the passed out students share their experiences and give their suggestions about improvement of college in totality.

6.12 Activities and support from the Parent – Teacher Association

No parent teacher association is in place however institution collects feedback from parents and suggestion are incorporated for improvisation of college.

6.13 Development programmes for support staff

- Career development IT based training programmes.
- Interaction programmes with worthy Principal for the redressal of grievances at departmental level.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Use of polyethene is banned in campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ The college acknowledges the efforts of teachers.
- ❖ Annual alumni meet is organised with passed out students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

ANNEXURE II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

ANNEXURE III

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Institution regularly carries out a number of programmes/competitions/debates on issues pertaining to environment such as deforestation, menace of plastic, pollution etc.

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7.5 Whether environmental audit was conducted? Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

-

8. Plans of institution for next year

- ❖ Reestablishment of college infrastructure after the damage caused by flood.
- ❖ Recollection and updating of the lost records.
- ❖ Upgradation and Augmentation of scientific laboratories.
- ❖ Landscaping and aesthetic enhancement of college.
- ❖ Implementation of semester system
- ❖ Human Resource Development
- ❖ Library enrichment and establishment of smart class
- ❖ Digitization

Signature of the Coordinator, IQAC

Prof. Bashir Ahmad Rather
Principal

ANNEXURE I

Academic Calendar for the Year 2014-15

Sr No	Date	Activities
1.	February, 2014	Admissions. Youth day celebrations.
2.	March 2014	Induction with staff and students. World Arbor Day Celebrations Cricket match staff vs students.
3.	April 2014	Earth Day celebration Workshop on personality and communication development.
4.	May 2014	World Red Cross Day celebration 2 months computer literacy program for students. Annual cycle and Road Race Orientation of NSS volunteers. Drugs abuse and sensitization.
5.	June 2014	AIDS awareness rally and seminar Campus cleanliness drive. Quiz Competition. Poster Competition. Career counseling and research oriented programs for students
6.	July 2014	Campus Placement drive I Mid-Term Examinations
7.	August 2014	Summer Vacations: 01/08/2014-10/08/2014 Awareness and Education camp Campus placement drive II SVEEP awareness Cultural programme Inter college cricket match.
8.	September 2014	Teachers Day Celebrations NSS Day
9.	October 2014	Gandhi Jayanti celebrations Badminton tournament. External practical of BG Ist year, 2nd year and 3rd year started
10.	November 2014	EVM training to NSS volunteers. Friendly cricket match.
11.	December 2014	Annual Examination 1 st /2 nd Year/3 rd Year
12.	January 2015	Annual Examination 1 st /2 nd Year/3 rd Year
13.	Jan /Feb 2015	Winter Vacations: From 11/01/2015 To 28/02/2015

ANNEXURE II

Action Taken Report (ATR) 2014-15

In spite of the deluge that halted all the academic activities as well as wrecked havoc to the college infrastructure, the institution progressed, though with a steady pace, by leaps and bounds in achieving its student centric goals. Although there was a gap of activities from August 2014 to October 2014 due to flood, the academic activities were resumed after October 2014. Further to rise from the situation IQAC chalked out a special need based plan for smooth functioning of college.

- 1. Augmentation of academic Infrastructure:** Major repairs and renovations of chemistry department were undertaken and completed in a time bound manner. Separate reading rooms for boys and girls were established. CCTVs have been installed Mini press has been set up. ATM was established inside campus.
- 2. Teaching Learning Process:** College Monitoring Committee monitored Teaching-Learning process on daily basis.
- 3. Curricular Aspects:** The college successfully introduced new courses and programmes.
- 4. Extra-curricular activities:** The college accomplished the plans chalked out in beginning except a few activities that couldn't be carried out due to deluge. The D/S and cultural committee organized different clubs.
- 5. Extension Activities:** Awareness programmes, blood donation, SVEEP and cleanliness drives etc. were carried out, especially after deluge 2014 cleanliness drives were carried out at massive scale.
- 6. Computer Literacy:** Initiated Computer Basic course for students and workshop for value addition of the learners.
- 7. Co-curricular Activities:** The students participated in various competitions at college, university and national level.
- 8. Encouraging Research:** Encouraged and facilitated the faculty to initiate research activities and a no. of national and international papers were published by them.

ANNEXURE II

BEST PRACTICES OF THE INSTITUTION DURING 2014-15

Best Practice 1:

1. Title of the Practice: Digitization

2. Objectives of the Practice: To develop paperless campus

3. The Context: Realizing the need of changing time the institution has acknowledged and adopted the digitalization of resources much before the other institutions in the state. With the vision of achieving completely paperless campus, the college has organized various workshops for staff and faculties. Already admission process for IInd and IIIrd year has been made online. Digitization has brought swifter transactions and communication for institution.

4. The Practice: Admission process was made for II and III year students via online mode so as the student can get admitted to the college from anywhere without standing in long queue so as to minimize the manpower and save time. Also the library was automated so as to enable swifter transactions of books by the stakeholders.

5. Evidence of Success: Online admission process for IInd and IIIrd year

6. Problems Encountered and Resources required: Since it was the starting year, it was difficult to make the staff and students acquainted to the process.

7. Notes (Optional)

Best Practice 2:

1. Title of the Practice: Environmental responsibility

2. Objectives of the Practice: To safeguard our environment from the alarming issues

3. The Context: For any institution of higher education the sensitiveness to environmental issue comes naturally. This institution has brought upon itself to do its bit towards environmental remediation. As such the campus has gone polythene free and is striving towards achieving paperless campus in future.

4. The Practice: We have conducted many awareness program in the adjoining areas of the town Anantnag regarding polythene menace and plantation drives. Also the cleaning drives were carried within and outside the campus.

5. Evidence of Success: Campus as No polythene Zone,

6. Problems Encountered and Resources required: The students and faculty enthusiastically participated in this cause and hence no major problem was encountered.

7. Notes (Optional):